**COMMITTEES AND SUB-GROUPS: FRAMEWORK FOR TERMS OF REFERENCE**

The Board may determine that certain of its powers shall be exercised by committees, sub-committees, joint committees, groups, sub-groups and others. In doing so, the Board has formally determined the:

1. 1 Composition and terms of reference of such committees, subcommittees, joint committees, groups, and sub-groups;
2. 2 Reporting requirements in respect of these committees, subcommittees, joint committees, groups and sub-groups;
3. 3 The governance arrangements, terms and conditions and reporting requirements in respect of any delegation to others;
4. 4 The scope of the powers delegated, together with any requirements set by the Board in relation to the exercise of those powers are as set out in

4.1 terms of reference, and

4.2. formal arrangements for the delegation of powers to others.

**Framework for Terms of Reference**

* Scope of Activity
* Membership
* Meeting Arrangements – Actual or Virtual
* Communication and Press Statements
* Relationship and Accountability to the Board
* Budget and Financial Responsibility
* Secretariat
* Reporting Arrangements